

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 Jefferson Davis Highway
Arlington, VA 22202-3231

NGB-ARZ-T

9 February 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Title 10 AGR Tour Announcement # 04-13

1. Reference memorandum, NGB-ARZ-T, dated 21 January 2004, Title 10 Active Guard Reserve (AGR) Application Requirements and Procedures.
2. The Army National Guard is seeking applications from highly qualified Commissioned Officers to serve in the Title 10 AGR program with the National Guard Bureau as Public Affairs Officers (Functional Area 46), in positions located primarily within the Military District of Washington.
3. Officers selected will serve under the authority of Title 10 USC, Section 12301(d).
4. Brief description of duties: Advise and support the National Guard senior leadership on the public affairs/geo-political impacts and/or implications of National Guard proposed or actual actions. Assess public affairs environment. Maintain conversance with public and media trends and directions. Review, develop and coordinate current and ongoing National Guard Public Affairs policy. Develop, coordinate, distribute, and maintain Public Affairs Guidance (PAG). Modernize, update and approve website materials. Develop briefings. Conduct one or more public affairs media programs. Approve all National Guard state Command Information publications. Represent NGB and participate in senior-level public affairs councils, meetings and briefings. May conduct intergovernmental and intra-governmental activities and provide liaison with public/ government interest organizations. May coordinate, plan and advise on public affairs MOS/AFSC training, readiness and deployment issues. Conduct all public affairs duty assignments in compliance with federal law, DOD policy, Army/Air Force Directives, NGB PAM 360-5, and CNGB directives. Other duties as assigned.
5. Prerequisites:
 - a. Grade CPT (O3) or not more than MAJ (O4).
 - b. Civilian Education: Baccalaureate Degree.

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c. Military Education: Captains must have completed the Officer Advanced Course. Majors must have completed CAS3, however, for majors with three-plus years time in grade completion of a minimum of 50% CGSC is required.

d. Verification of a valid, minimum SECRET security clearance is required; in some instances a TOP SECRET clearance may be required.

e. For AG, Finance, and specialty branch officers: former staff assignments and supervisory experience is required; command experience is preferred. For all other branches, both staff and command time is required.

6. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc.) endorsements are authorized US Government funded postage. Use of US Government funded overnight or express mail is not authorized.

7. Application packets received that are not complete or correct IAW application requirements and procedures defined in referenced memorandum (paragraph 1) *will be returned without action*.

8. This announcement will remain open throughout FY04.

9. Point of contact is the Staff Management Office, NGB-ARZ-T, SFC Nathaniel Ross, at DSN 327-1345, 703-607-1345 or Email: Nathaniel.Ross@ngb.army.mil.

/s/

GARY S. OWENS

COL, NGB

Chief, ARNG Staff Management
Office

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